**Guildford Vox Committee Zoom Meeting – Summary Minutes**

**Wednesday September 30th 2020 7.00.p.m.**

|  |
| --- |
| **Agenda Items**  |
| 1. **Present:**
 |
| Chris Clarke | Mark Dunham | Eileen Griffiths |
| Briony Hancock | Janet Thomson | Ben Thomas |
| David Stokes | Geoff Whitehouse | Anna Tabbush |
| 1. **Apologies:** None required as all members attended
 |
| 1. **Approval of minutes of last meeting**
 |  |
| Minutes of the meeting on August 26th were approved |  |
| 1. **Matters arising**
 |  |
| Chris had written to Chris Harlow to thank him for handing over the website administration and he had replied to wish the choir good luck for the future. |  |
| 1. **Chairperson’s report/review of current situation**
 | Action by: |
| Chris reported that she and other choir members who had attended the Zoom choir session had been pleased to have the chance to see each other again and talk or rehearse with them during the break. Numbers attending had been disappointingly low, however, with only 28 members out of a possible 80 or more.  |  |
| 1. **Current Finances/ Donations from members**
 | Action by: |
| 1. Donations from choir members totalled £1,040.00 so far, but expenditure for the term was going to be £2,800.00. It was decided to email members again as a reminder that we need their help to keep the choir ‘active’.
2. Eileen had received an email from a choir member who expressed concern that when paying into the choir’s bank, she had received a warning message to say that the name ‘Guildford Vox Community Choir’ did not match the other bank details provided.
 | Eileen to reassure members that the details are correct |
| 1. **Survey of members**
 | Action by: |
| There was a great deal of discussion on this subject because some committee members still do not feel that it is possible to provide a Covid-secure environment for rehearsal in person. Solutions considered included:1. Outdoor rehearsals and fortnightly, or three-weekly indoor rehearsals for reduced numbers of choir members. (Outdoor idea was rejected due to the coming autumnal and wintry weather).
2. Forming a sub-committee to help with cleaning and other safety matters, should the venue be available.

Finally, it was decided to take the following action1. Find out if Holy Trinity Church, rather than the rooms, would be available for choir rehearsals.
2. If it is available, carry out a survey of members to ascertain how many would wish to return to ‘live’ rehearsals.
3. Make telephone contact with members to check on their well-being and to encourage them to join the Zoom sessions.
 | Eileen to contact members to gain their agreement to passing on telephone numbers |

|  |  |
| --- | --- |
| 1. **Website update**
 | Action by: |
| Mark had been getting to grips with the new website set-up. He will make alterations to show on the Home Page what is being done regarding remote rehearsals, etc. In the next few days, he will add links to Anna’s YouTube videos. | Mark |
| 1. **AGM scheduled for November 23rd**
 | Action by: |
| It was agreed that this will need to be a Zoom AGM. Eileen will inform members within the prescribed timescale. | Eileen |
| 1. **Dates of future meetings**
 | Action by: |
| No firm dates were set at this point, but once responses to actions above have been received, Eileen will contact committee members to agree a suitable date | Eileen |
| 1. **The meeting ended at 8.25 p.m.**
 |  |